

How To File Excise Tax Reports: Winery Permit (G)

This document provides guidance for submitting an excise tax report for the Winery Permit (G). Each permit holder must submit information known as “schedules.” G Permit holders must submit Schedule 1, Schedule 2 and Schedule 3.

- **Schedule 1** reports manufacturing and sales. Under this schedule, include the total amount of alcohol manufactured for the month, in gallons. Businesses that are eligible to **sell to retail tier businesses, sell on-premise or sell off-premise** will also include the gallon amount sold for each category for the reporting month under this schedule.
- **Schedule 2** reports incoming alcohol (product received) and exemptions, such as alcohol exported out of the state or used in a lab for testing.
- **Schedule 3** reports bulk wine received.

Businesses required to file excise tax reports must file their reports between the 1st and 15th of the month, covering activity in the previous month. Because of this, you will typically be selecting the previous month as the reporting period.

There are two ways to submit the information:

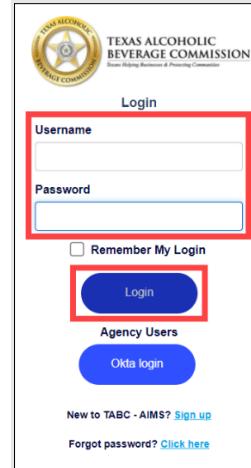
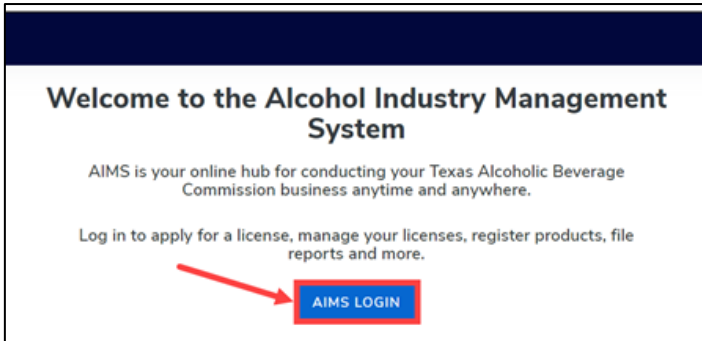
- **File upload** allows you to upload spreadsheets (CSV files). You will download the template files, enter information in the provided fields and upload the completed spreadsheets.
- **Online filing** allows you to manually enter each piece of information through an online form.

Businesses that filed paper excise tax reports after Oct. 1, 2021:

- **Begin filing excise taxes in [AIMS](#).** TABC has completed the migration of most paper reports to the online system.
- If AIMS displays the message, “Please report Excise Tax for previous months,” contact AIMStaxhelp@tabc.texas.gov for assistance.

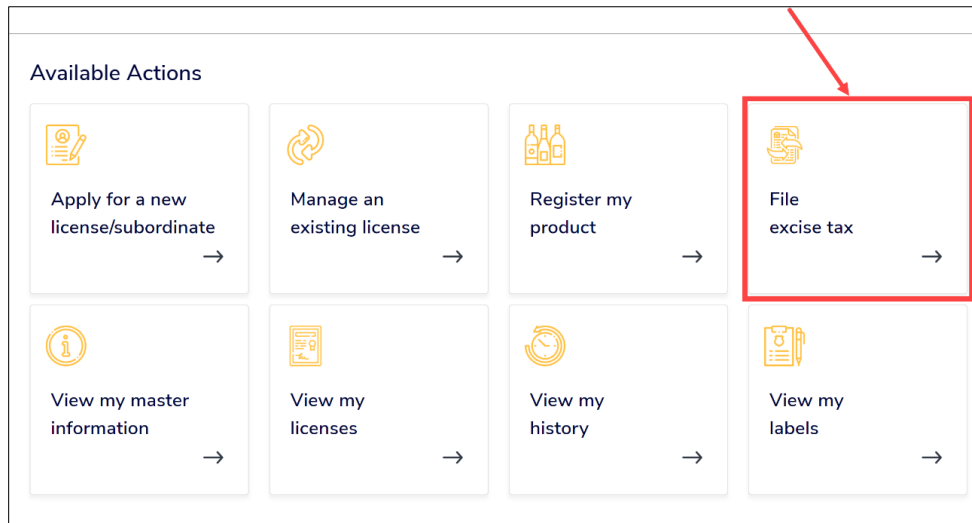
1. Log in to AIMS:

- Enter tabc.texas.gov/aims in Google Chrome or Microsoft Edge on your device.
- Click **Visit AIMS**.
- Click **AIMS LOGIN** when you're on the AIMS landing page.
- Enter **Username** and **Password**. Click the **Login** button.



2. If you have several business entities, click the business entity you want to access. The AIMS dashboard for that business entity will appear.

Click the **File excise tax** button.

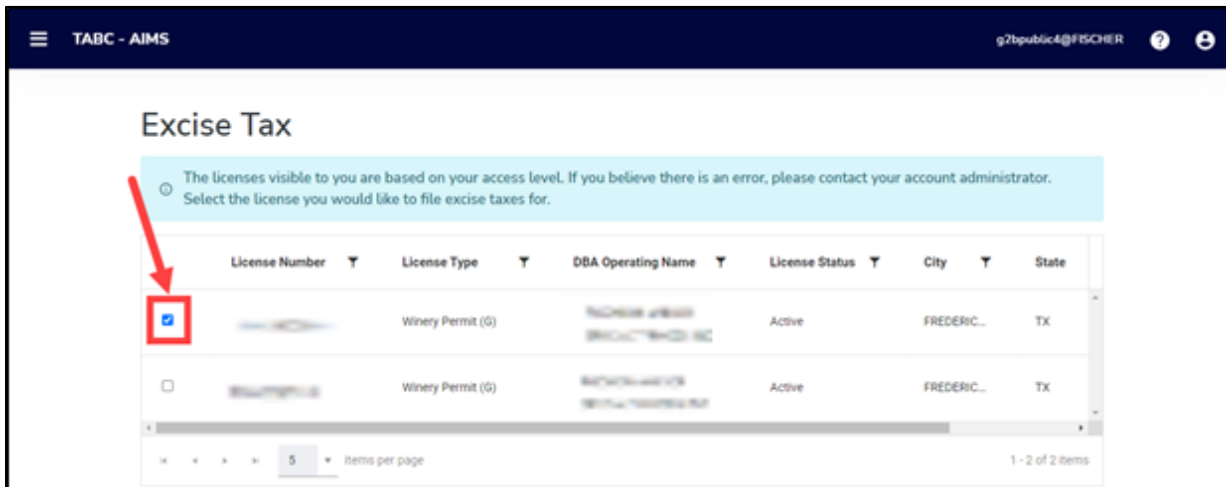


i If you have **no records to add**, use **OPTION 2: ONLINE FILING** and refer to the [How To File an Excise Tax Zero Shipment Report \(BB, BC, BW, BP, D, G, W, X and DS\) User Guide](#).



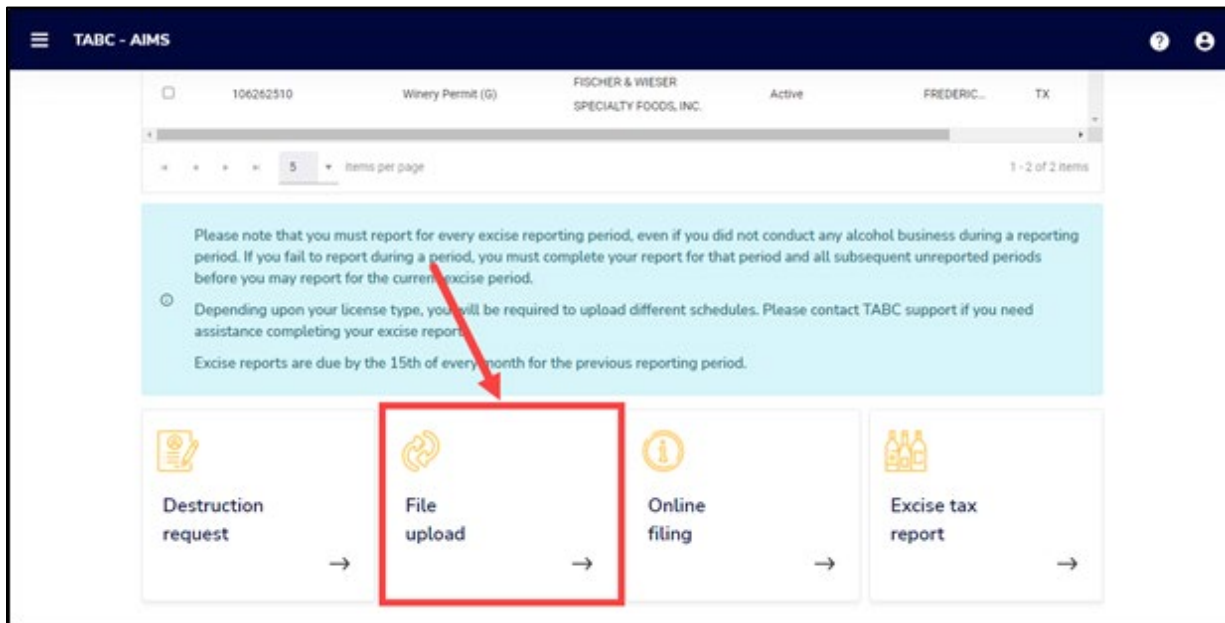
OPTION 1: FILE UPLOAD

1. Select the **checkbox** next to the license for which you need to submit excise taxes.



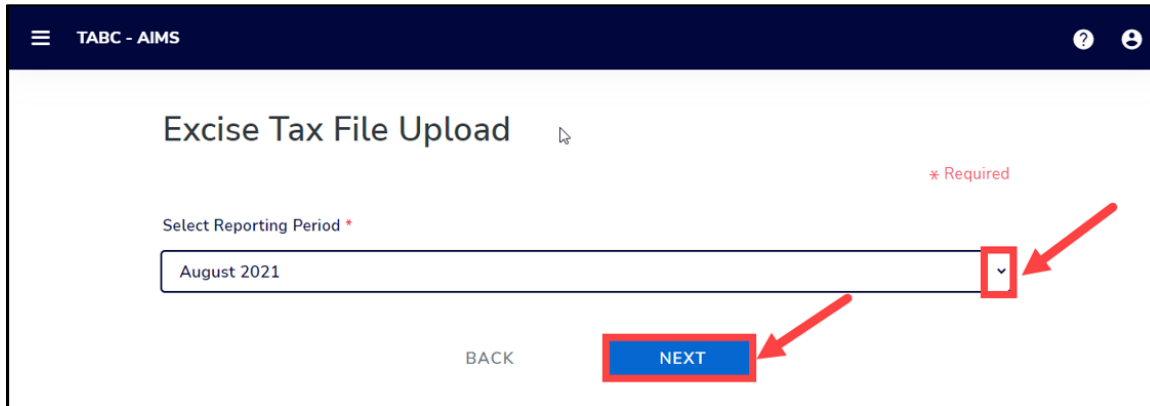
3. Scroll down.

Click the **File upload** button.



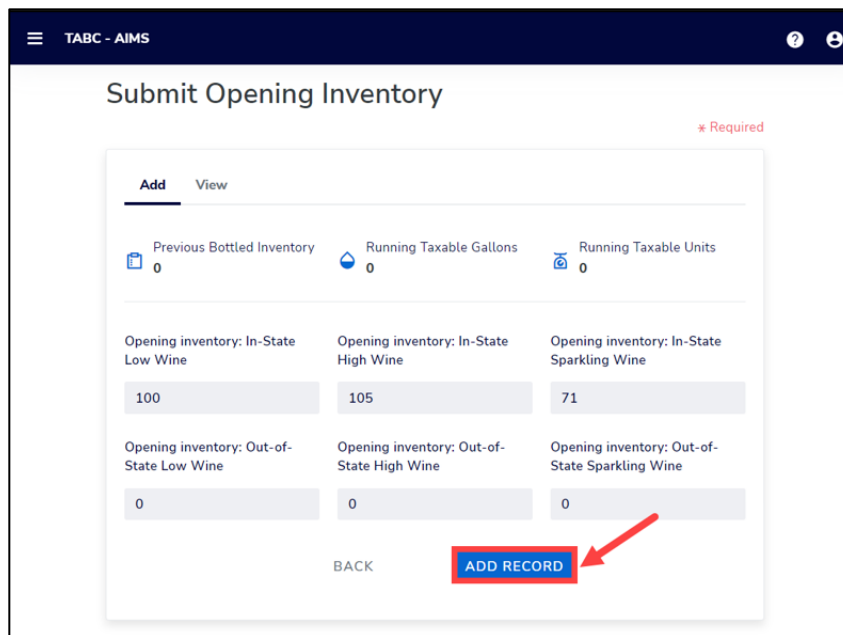
3. **Select Reporting Period** from the dropdown list. You will typically be selecting the previous month as the reporting period.

Click the **Next** button.



4. If this is your first time submitting an excise tax report in AIMS, you'll need to enter an opening inventory. If this is not your first time submitting, skip to **Step 8**. The opening inventory is the total closing inventory from the previous reporting period. For more information, [view this document outlining important information for entering opening inventory in October 2021 for September reports](#). Enter opening inventory for each beverage category and click the **Add Record** button.

***Note:** You won't have to enter **Opening Inventory** amounts for subsequent report filings.





Alcohol Types and Descriptions Provided for Reference

Alcohol Type	Description
TXLW	Texas Low Wine – 14% ABV and lower (Gallons)
TXHW	Texas High Wine – more than 14% ABV (Gallons)
TXSW	Texas Sparkling Wine (Gallons)
OOSLW	Out-of-State Low Wine – 14% ABV and lower (Gallons)
OOSHW	Out-of-State High Wine – more than 14% ABV (Gallons)
OOSW	Out-of-State Sparkling Wine (Gallons)

6. A green box will appear in the upper-right corner saying the record is saved.

Click **View**.

The screenshot shows the 'Submit Opening Inventory' form in the AIMS system. The form includes a header with 'TABC - AIMS' and a green notification box in the top right corner that says 'Record is saved.' Below the header, there are three main sections: 'Previous Bottled Inventory' (0), 'Running Taxable Gallons' (0), and 'Running Taxable Units' (0). Each section has a corresponding icon. Below these are six input fields for opening inventory, arranged in two rows of three. The first row includes 'Opening inventory: In-State Low Wine', 'Opening inventory: In-State High Wine', and 'Opening inventory: In-State Sparkling Wine'. The second row includes 'Opening inventory: Out-of-State Low Wine', 'Opening inventory: Out-of-State High Wine', and 'Opening inventory: Out-of-State Sparkling Wine'. All input fields contain the value '0'. At the bottom of the form, there are two buttons: 'BACK' and 'ADD RECORD'. A red box highlights the 'View' button, and a red arrow points to it.



7. Check that the entries are correct.

Click the **Next** button.

The screenshot shows the 'Submit Opening Inventory' page in the AIMS system. The page has a dark blue header with 'TABC - AIMS' and a menu icon. Below the header, the title 'Submit Opening Inventory' is displayed. A red asterisk and the word 'Required' are visible in the top right corner. The main content area contains a table with the following data:

Alcohol	Opening inventory	Description
MALT	0.0000	Initial Inventory
TXLW	93.0000	Initial Inventory
TXHW	101.0000	Initial Inventory
TXSW	24.0000	Initial Inventory
OOSLW	0.0000	Initial Inventory

At the bottom of the table, there is a 'NEXT' button highlighted with a red box and a red arrow pointing to it.

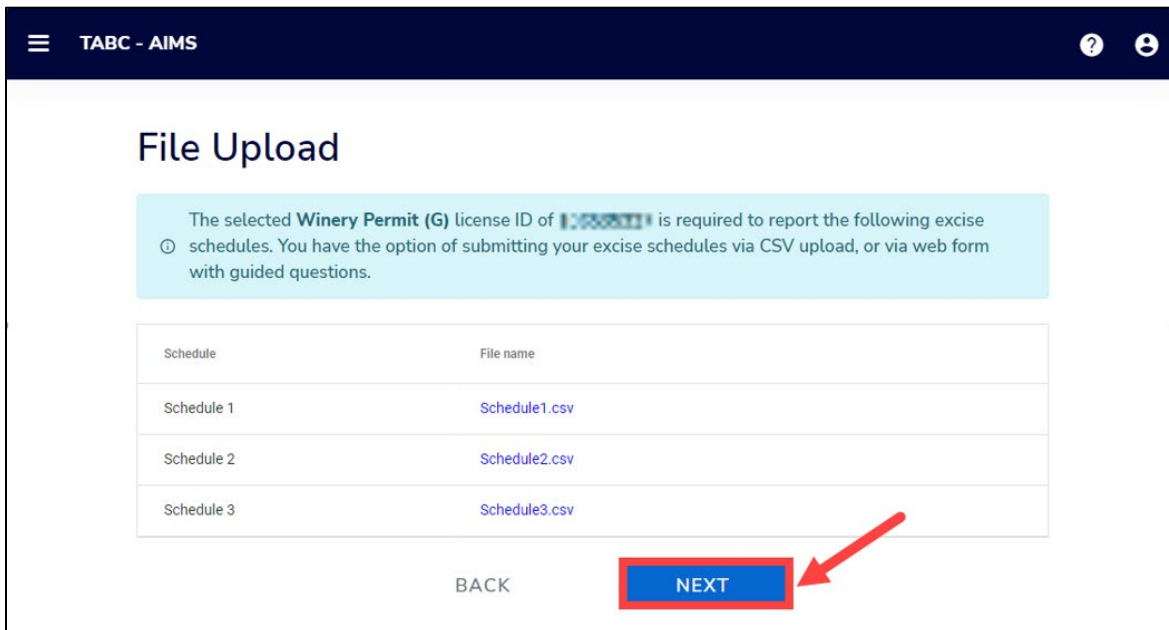
8. Download all the required schedules for your permit.

The files on this page are templates you will use to enter the necessary information. Click each file name to download the file onto your computer. AIMS will automatically display which schedules are required based on the permit type.

Do not change the file type or column headings when you save each file (i.e., keep them as a CSV file).

Important Note: You will need to ensure Alcohol Type, Transaction Type and Sale Type entries match the text field format provided in this document. If the information is not entered in the exact format listed below, you'll receive an error and won't be allowed to proceed with your submission. Data entry will be based on your permit.

Once you've downloaded the files, click the **Next** button.



9. Complete all the required schedules for your permit. See detailed instructions for each schedule.



Schedule 1

The following fields are required:

	A	B	C	D
1	Transaction	AlcoholType	Quantity	SaleType
2				

How To Complete

Fill in each cell with the information shown below.

Transaction (Column A): Type either “Manufacture” or “Direct Sales” into each cell. Inventory reported as Manufacture should be reported on a separate row from Direct Sales.

- Manufacture**

Select and enter this option if the alcoholic beverage inventory is manufactured (e.g., a winery reporting gallons of wine produced). Users cannot select out of state alcohol types (OOSLW, OOSHW and OOSW) as manufactured.

If you select this option, you will leave SaleType (Column D) blank for that row.

- Direct Sales**

Select and enter if the business made sales to retailers, sales off-premise and sales on-premise during the reporting period.

If you select direct sales, you must enter an option for SaleType (Column D).

AlcoholType (Column B): The alcohol type manufactured and/or sold to retailers, on-premise or off-premise.

Choose from the options listed under Alcohol Type below and type them exactly as they appear:

Alcohol Type	Description
TXLW	Texas Low Wine – 14% alcohol by volume and lower (Gallons)
TXHW	Texas High wine – more than 14% ABV (gallons)
TXSW	Texas sparkling wine (gallons)
OOSLW	Out-of-state low wine – 14% ABV and lower (gallons)
OOSHW	Out-of-state high wine – more than 14% ABV (gallons)
OOSW	Out-of-state sparkling wine (gallons)

Quantity (Column C): Gallon amounts cannot exceed four (4) decimal places to the right. You must use decimals when entering units and not fractions.

Correct	Incorrect
101.3333	101 1/3

SaleType(Column D): includes sales to retailers, sales made off-premise and sales made on-premise.

- RETAIL – sold to retailer.
- OFFPREMISE – sold for off-premise consumption (“to-go”).
- ONPREMISE – sold for on-premise consumption.

Example

An in-state winery that manufactured 1000.5 gallons of low wine, and sold on-premise 10 gallons of the low wine it manufactured, would report these as such:

	A	B	C	D
1	Transaction	AlcoholType	Quantity	SalesType
2	Manufacture	TXLW	1000.5	
3	Direct Sales	TXLW	10	ONPREMISE

Schedule 2

Schedule 2 requires the following fields:

	A	B	C	D	E	F
1	Permit	TransactionType	Invoice Date	Invoice Date	AlcoholType	GallonsQuantity
2						

How To Complete

Fill in each cell with the information as outlined below.

Permit (Column A): The permit field is only required for Incoming, Wineries, or Wholesalers transaction types (see Column B information below for descriptions of each transaction type).

- For transaction type WINERIES and WHOLESALERS, enter the AIMS license or permit number for the receiving permittee. Enter only the numbers and do not include any leading letters.
- For transaction type INCOMING, enter the AIMS license or permit number of the supplying permittee. Enter only the numbers, do not include any leading letters.

If you chose a Transaction Type other than INCOMING, WINERIES, or WHOLESALERS, leave the Permit field (Column A) blank for that row.

Need help looking up a new AIMS license number? There are three ways to find it:

- [AIMS License Search](#)
- [TABC Licenses lookup table](#)
- [Public Inquiry](#)

TransactionType (Column B): Submit received alcohol (INCOMING) or record exemptions, if applicable.

Transaction Type	Description
INCOMING	Alcohol received
CARRIER	Carrier claim
DESTRUCTIONS	Approved TABC destruction amount
EXPORTS	Out of state exports
LAB	Inventory used for lab use purposes
WHOLESALERS	Sales to wholesalers
MILITARY	Sales to military instillations
OTHER	You must receive TABC approval for exemption type. Contact our Excise Tax Team if you have any questions
SACRAMENTAL	Sales made for sacramental purposes
WINERIES	Sales to wineries

Invoice Date (Column C): Enter in the format M/D/YYYY, M/DD/YYYY, MM/D/YYYY or MM/DD/YYYY.

Invoice Number (Column D): Enter invoice number (no specified format).

***NOTE:** Column D may be incorrectly titled Invoice Date in the spreadsheet template. **Do not** enter the invoice date in this column or change the name of the column heading. **Only enter Invoice Number** into Column D.

AlcoholType: Choose the correct alcohol type from the table below and enter it exactly how it appears.

Alcohol Type	Description
TXLW	Texas Low Wine – 14% ABV and lower (Gallons)
TXHW	Texas High Wine – more than 14% ABV (Gallons)
TXSW	Texas Sparkling Wine (Gallons)
OOSLW	Out-of-State Low Wine – 14% ABV and lower (Gallons)
OOSHW	Out-of-State High Wine – more than 14% ABV (Gallons)
OOSSW	Out-of-State Sparkling Wine (Gallons)

GallonsQuantity: Gallon amounts cannot exceed four (4) decimal places to the right. You must use decimals when entering units and not fractions.

Correct	Incorrect
101.3333	101 1/3

Example

If a business sold 1000.5 gallons of Texas low wine to a wholesaler with permit number 111111111 on Sept. 2, 2021, documented in invoice #123456, that would be entered as follows:

	A	B	C	D	E	F
1	Permit	TransactionType	InvoiceDate	InvoiceDate	AlcoholType	GallonsQuantity
2	111111111	WHOLESALERS	9/02/2021	123456	TXLW	1000.5

Schedule 3

The following fields appear in Schedule 3; **however, you only need to complete the fields highlighted in the image below.**

	A	B	C	D	E	F	G	H	I	J	K	L
1	Permit	Transaction Type	Invoice Date	Invoice Number	Alcohol Type	Quantity	Price	Customer name	Address	Shipper	Tracking	IsCreditMemo
2												
3												

How To Complete

Fill in each cell with the information as outlined below.

Permit (Column A) – TABC permit number of supplying permittees. Use the new AIMS license or permit number and enter only numbers with no leading letters.

Need help looking up a new AIMS license number? There are three ways to find it:

- [AIMS License Search](#)
- [TABC Licenses lookup table](#)
- [Public Inquiry](#)

Transaction Type (Column B): “Bulk” is the only transaction type option and should be entered in Column B in every row you are reporting information.

Invoice Date (Column C): Enter in the format M/D/YYYY, M/DD/YYYY, MM/D/YYYY or MM/DD/YYYY.

Invoice Number (Column D): Enter invoice number.

Quantity (Column F): Gallon amounts cannot exceed four (4) decimal places to the right. You must use decimals when entering units and not fractions.

Correct	Incorrect
101.3333	101 1/3

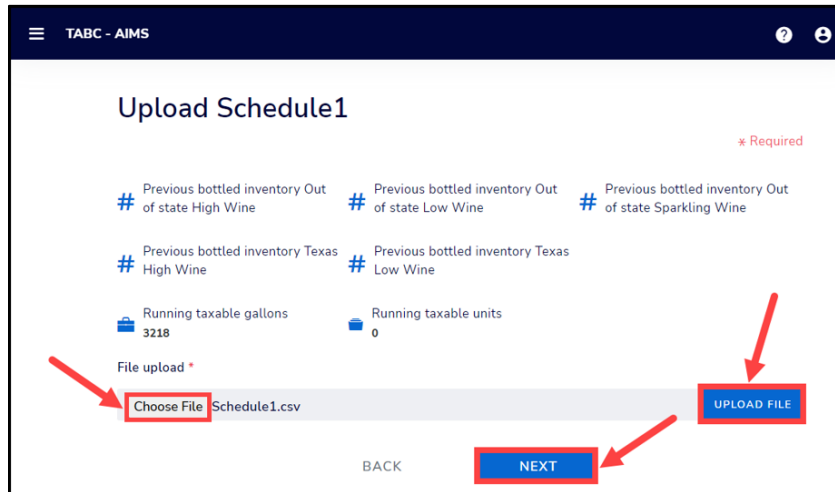
Complete the information and save the files to your computer. Be sure you do not change the file format and maintain the .CSV file type.



10. **Upload Schedule 1.** Return to AIMS and click **Choose File**. Follow the prompts to find the Schedule 1 file you completed.

Click **Upload File**.

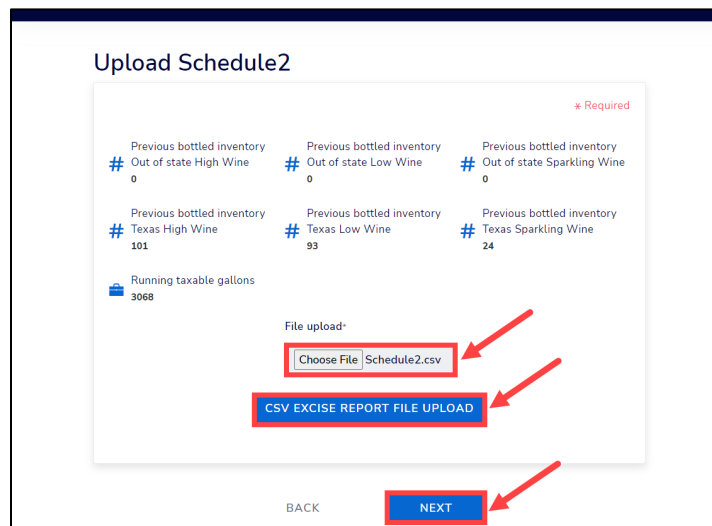
If entries are correct, you will be directed to the next schedule. If errors are found, correct them and re-upload.



11. **Upload Schedule 2.** Click **Choose File** and find the completed file on your computer.

Click the **CSV Excise Report File Upload** button.

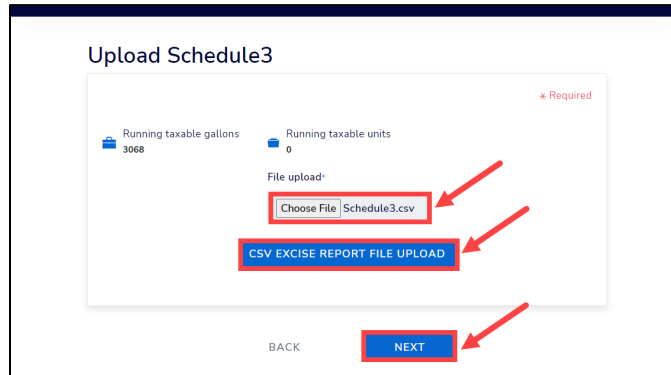
If entries are correct, you will be directed to the next schedule. If errors are found, correct them and re-upload.



12. **Upload Schedule 3.** Click **Choose File** and find the completed file on your computer.

Click the **CSV Excise Report File Upload** button.

If entries are correct, you will be directed to the next schedule. If errors are found, correct them and re-upload.



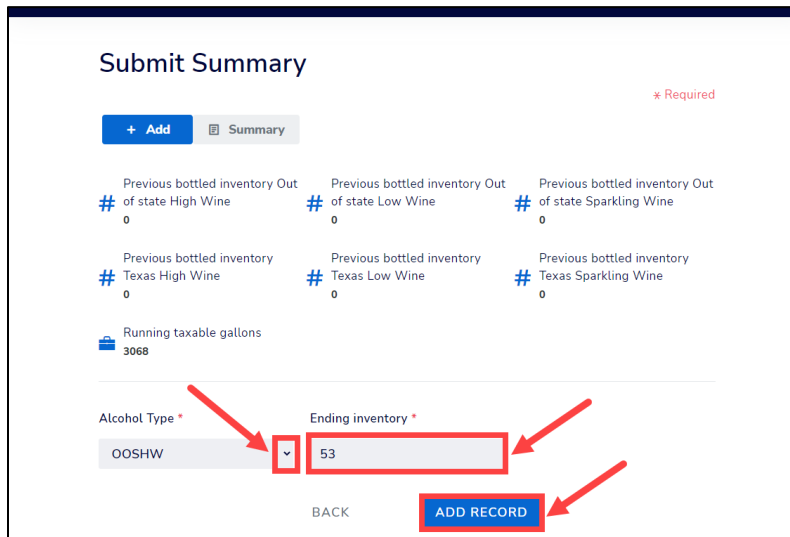
13. **Submit Summary**

Select the **Alcohol Type** from the dropdown list.

Enter **Ending Inventory**.

Click **Add Record**.

Repeat this step for each alcohol type you sell.





Alcohol Types and Descriptions Provided for Reference

Alcohol Type	Description
TXLW	Texas Low Wine – 14% ABV and lower (Gallons)
TXHW	Texas High Wine – more than 14% ABV (Gallons)
TXSW	Texas Sparkling Wine (Gallons)
OOSLW	Out-of-State Low Wine – 14% ABV and lower (Gallons)
OOSHW	Out-of-State High Wine – more than 14% ABV (Gallons)
OOSSW	Out-of-State Sparkling Wine (Gallons)

14. When complete, click **Summary**.

Submit Summary * Required

[+ Add](#) **Summary**

Previous bottled inventory Out of state High Wine 0
 # Previous bottled inventory Out of state Low Wine 0
 # Previous bottled inventory Out of state Sparkling Wine 0
 # Previous bottled inventory Texas High Wine 0
 # Previous bottled inventory Texas Low Wine 0
 # Previous bottled inventory Texas Sparkling Wine 0
 Running taxable gallons 3068

Alcohol Type * Ending inventory *

[BACK](#) [ADD RECORD](#)

15. Check that the information is correct.

Click the **Next** button.

Submit Summary * Required

[+ Add](#) **Summary**

[EXPORT TO EXCEL](#)

Alcohol	Ending inventory
OOSHW	53.0000
OOSLW	54.0000
OOSSW	59.0000

[NEXT](#)



16. Review the Attestation and click the **Submit** button.

Attestation

By submitting this report, you are representing to the Commission that you are legally authorized to do so on behalf of the entity/business listed as the permittee. Furthermore, you are affirming that all the information and facts stated in the report, or in any written instrument relating to or supplementing the report, are true, correct, and not misleading. A false or misleading statement may result in cancellation or suspension of the license or permit.

[BACK](#) [SUBMIT](#)

17. The payment screen will appear with the charges. Scroll down.

If you submit payment through **TEXNET**, view the [How To Submit a TEXNET Payment User Guide](#).

Choose **Payment Type** from the dropdown list.

Select the **checkbox** to agree to the attestation.

Click the **Pay Now** button to be taken to Texas.gov for payment.

Texas Low Wine(TXLW)	0.204	\$1.02
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Grand Total:	\$148.67
Agency Fee:	\$148.67
2% Discount:	\$0.00
Credit:	\$0.00
Total Costs*:	\$148.67

Choose Payment Type *

Select

*This service is provided by Texas.gov, the official website of Texas. The price of this service includes funds that support the ongoing operations and enhancements of Texas.gov, which is provided by a third party in partnership with the State.

By selecting this checkbox, I swear that I have voluntarily executed this report.

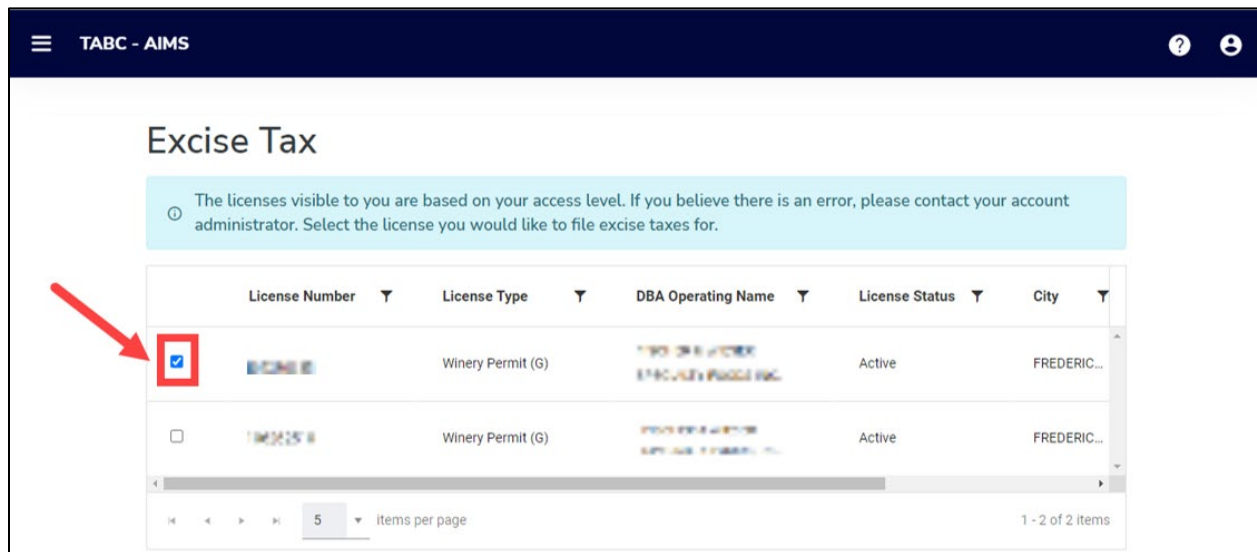
[BACK](#) [PAY NOW](#)



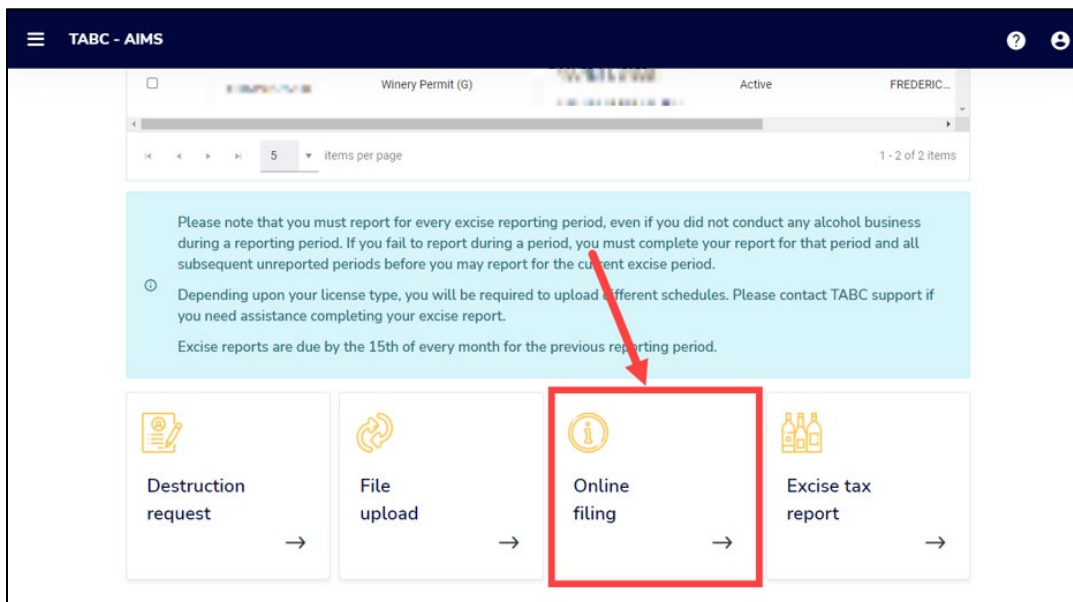
OPTION 2: ONLINE FILING

Complete steps 1-2 above.

3. Select the **checkbox** next to the license for which you need to submit excise taxes.

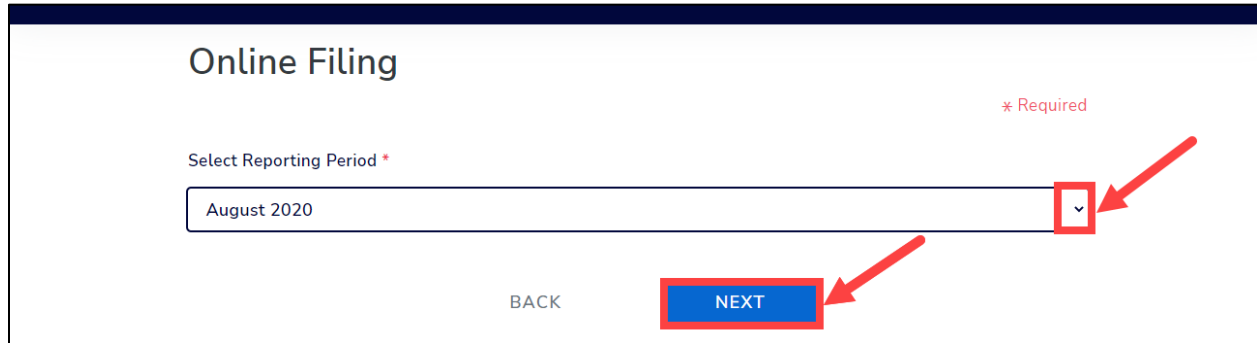


4. Click the **Online filing** button.



5. **Select Reporting Period** from the dropdown list. You will typically be selecting the previous month as the reporting period.

Click the **Next** button.

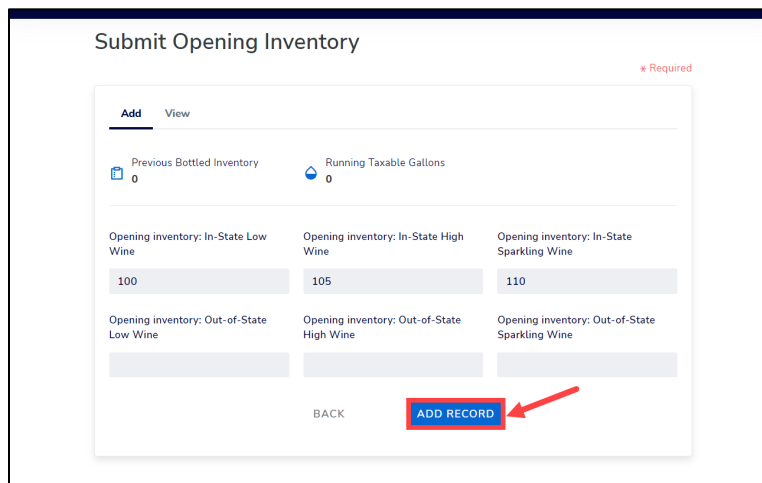


6. If this is your first time submitting an excise tax report in AIMS, you'll need to enter an opening inventory. If this is not your first time submitting, skip to **Step 9**. The opening inventory is the total closing inventory from the previous reporting period. For more information, [view this document outlining important information for entering opening inventory in October 2021 for September reports](#). Enter opening inventory for each beverage category and click the **Add Record** button.

If you have **no records to add**, refer to the [How To Submit an Excise Tax Zero Shipment Report \(BB, BC, BW, BP, D, G, W, X and DS\) User Guide](#).

Note: You will not be required to enter Opening Inventory amounts for subsequent report filings. Please double-check your figures to ensure they are correct.

When complete, click **Add Record**.





Alcohol Types and Descriptions Provided for Reference

Alcohol Type	Description
TXLW	Texas Low Wine – 14% ABV and lower (Gallons)
TXHW	Texas High Wine – more than 14% ABV (Gallons)
TXSW	Texas Sparkling Wine (Gallons)
OOSLW	Out-of-State Low Wine – 14% ABV and lower (Gallons)
OOSHW	Out-of-State High Wine – more than 14% ABV (Gallons)
OOSSW	Out-of-State Sparkling Wine (Gallons)

7. Click **View**.

Submit Opening Inventory * Required

Add **View**

Previous Bottled Inventory 0 Running Taxable Gallons 0

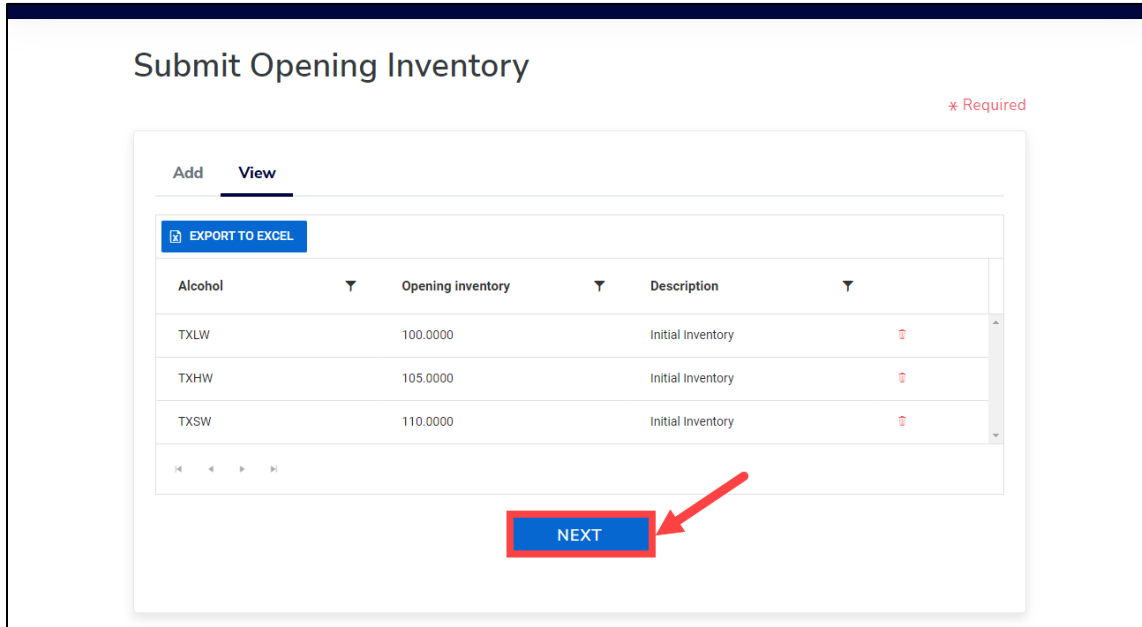
Opening inventory: In-State Low Wine 0 Opening inventory: In-State High Wine 0 Opening inventory: In-State Sparkling Wine 0

Opening inventory: Out-of-State Low Wine 0 Opening inventory: Out-of-State High Wine 0 Opening inventory: Out-of-State Sparkling Wine 0

BACK ADD RECORD

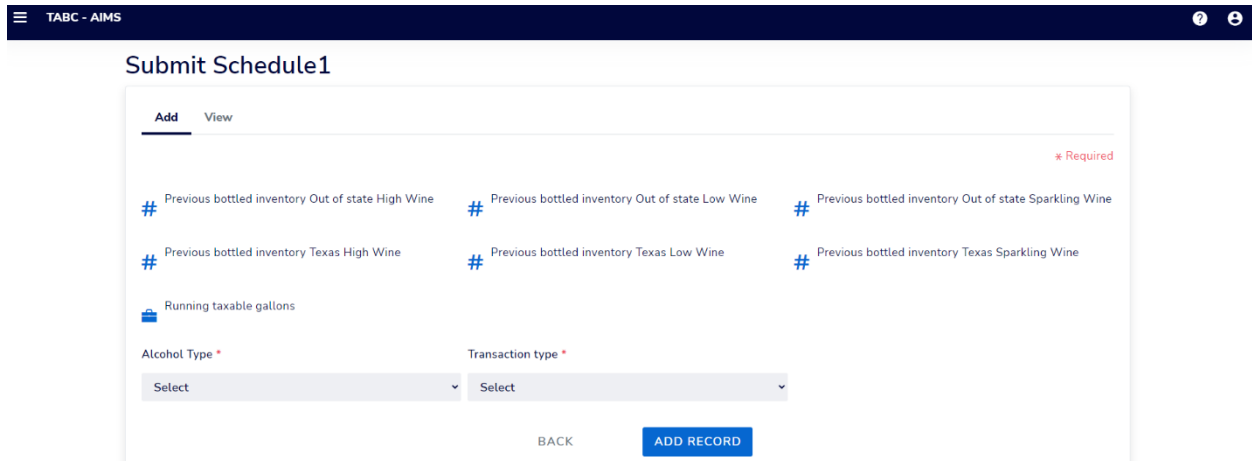
8. Check that the entries are correct.

Click the **Next** button.



AIMS will automatically display which schedules are required based on the license or permit type.

9. Submit Schedule 1



Enter **Alcohol Type**: The alcohol type manufactured and/or sold to retail, on-premise or off-premise.

Choose from the options listed under Alcohol Type. Descriptions are provided below for

reference.

Alcohol Type	Description
TXLW	Texas Low Wine – 14% ABV and lower (Gallons)
TXHW	Texas High Wine – more than 14% ABV (Gallons)
TXSW	Texas Sparkling Wine (Gallons)
OOSLW	Out-of-State Low Wine – 14% ABV and lower (Gallons)
OOSHW	Out-of-State High Wine – more than 14% ABV (Gallons)
OOSSW	Out-of-State Sparkling Wine (Gallons)

Select **Transaction Type** from the dropdown: Select either “Manufacture” or “Direct Sales.”

- **Manufacture:** Select and enter this option if the alcoholic beverage inventory is manufactured, e.g., a winery reporting gallons of wine produced.
- **Direct Sales:** Select and enter if sales to retailers, sales made off-premise, and sales made on-premise were conducted during the reporting period.

Enter **Quantity**: Gallon amounts cannot exceed four (4) decimal places to the right. You must enter units in decimals and not fractions.

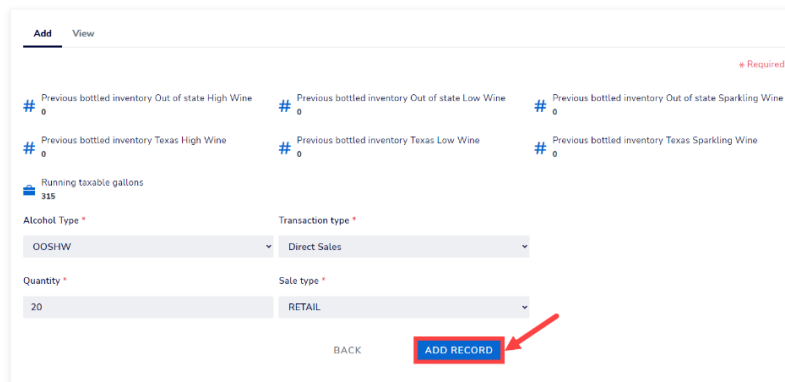
Correct	Incorrect
101.3333	101 1/3

Enter **Sale Type** from the dropdown list.

- **RETAIL** – sold to retailer.
- **OFFPREMISE** – sold for off-premise consumption (“to-go”).
- **ONPREMISE** – sold for on-premise consumption.

Click the **Add Record** button when complete. Complete the form for each alcohol type you sell.

Submit Schedule1



Notice the green message box in the upper-right corner confirming the record was saved.

Once all alcohol types have been entered, click **View**.

Record is saved.

Submit Schedule1

Add **View**
* Required

Previous bottled inventory Out of state High Wine
0

Previous bottled inventory Texas High Wine
0

Running taxable gallons
315

Previous bottled inventory Out of state Low Wine
0

Previous bottled inventory Texas Low Wine
0

Previous bottled inventory Out of state Sparkling Wine
0

Previous bottled inventory Texas Sparkling Wine
0

Alcohol Type *

Select

Transaction type *

Select

Quantity *

Sale type *

Select

BACK
ADD RECORD

Check that the information is correct.

Click the **Next** button.

Submit Schedule1

Add **View**

EXPORT TO EXCEL

Alcohol	Transaction	Quantity	Sale type
OOSHW	Direct Sales	20.0000	RETAIL
OOSLW	Direct Sales	5.0000	RETAIL
OOSSW	Direct Sales	25.0000	RETAIL

NEXT

If no business was conducted for the reporting period, you may select **View** and click **Next** to proceed forward. [Watch this brief video clip for an example.](#)



10. Submit Schedule 2.

Submit Schedule2

Add View

* Required

Previous bottled inventory Out of state High Wine

Previous bottled inventory Out of state Low Wine

Previous bottled inventory Out of state Sparkling Wine

Previous bottled inventory Texas High Wine

Previous bottled inventory Texas Low Wine

Previous bottled inventory Texas Sparkling Wine

Running taxable gallons

Incoming alcohol / exemption * Invoice number * Invoice date *

Incoming 09/01/2021

Alcohol Type * Quantity * Permit *

Select

BACK **ADD RECORD**

Select **Incoming Alcohol/Exemption** from the dropdown list: Report received alcohol (INCOMING) or record exemptions, if applicable. Select the option that applies.

Transaction Type	Description
INCOMING	Alcohol received
CARRIER	Carrier claim
DESTRUCTIONS	Approved TABC destruction amount
EXPORTS	Out of state exports
LAB	Inventory used for lab use purposes
WHOLESALERS	Sales to wholesalers
DISTRIBUTORS	Sale to distributors
MILITARY	Sales to military instillations
OTHER	You must receive TABC approval for exemption type. Contact our Excise Tax Team if you have any questions.
SACRAMENTAL	Sales made for sacramental purposes
WINERIES	Sales to wineries

Enter **Invoice Number**.

Enter **Invoice Date**

Select **Alcohol Type** from the dropdown list. Choose the correct alcohol type from the Alcohol Type options. Review the list below for descriptions.



Alcohol Type	Description
TXLW	Texas Low Wine – 14% ABV and lower (Gallons)
TXHW	Texas High Wine – more than 14% ABV (Gallons)
TXSW	Texas Sparkling Wine (Gallons)
OOSLW	Out-of-State Low Wine – 14% ABV and lower (Gallons)
OOSHW	Out-of-State High Wine – more than 14% ABV (Gallons)
OOSSW	Out-of-State Sparkling Wine (Gallons)

Enter **Quantity**: Gallon amounts cannot exceed four (4) decimal places to the right. You must enter units using decimals and not fractions.

Correct	Incorrect
101.3333	101 1/3

Enter **Permit**. The permit field is only required for Incoming, Wineries, Wholesalers or Distributors transaction types (see below for descriptions of each transaction type).

- For transaction type WINERIES and WHOLESALERS, enter the AIMS license or permit number for the receiving permittee. Enter only the numbers and do not include any leading letters.
- For transaction type INCOMING, enter the AIMS license or permit number of the supplying permittee. Enter only the numbers, do not include any leading letters.

Need help looking up a new AIMS license number? There are three ways to find it:

- [AIMS License Search](#)
- [TABC Licenses lookup table](#)
- [Public Inquiry](#)



Click the **Add Record** button when complete. Complete the form for each alcohol type you sell.

TABC - AIMS g2bpublic4@FISCHER ?

Submit Schedule2

Add View * Required

# Previous bottled inventory Out of state High Wine 50	# Previous bottled inventory Out of state Low Wine 100	# Previous bottled inventory Out of state Sparkling Wine 100
# Previous bottled inventory Texas High Wine 50	# Previous bottled inventory Texas Low Wine 100	# Previous bottled inventory Texas Sparkling Wine 100

Running taxable gallons
495

Incoming alcohol / exemption *	Invoice number *	Invoice date *
Wholesalers	12566	09/01/2021

Alcohol Type *	Quantity *	Permit *
OOSHW	15	5684999

BACK **ADD RECORD**

Once all alcohol types have been entered, click **View**.

TABC - AIMS g2bpublic4@FISCHER ?

Submit Schedule2

Add **View** * Required

# Previous bottled inventory Out of state High Wine 50	# Previous bottled inventory Out of state Low Wine 50	# Previous bottled inventory Out of state Sparkling Wine 50
# Previous bottled inventory Texas High Wine 50	# Previous bottled inventory Texas Low Wine 100	# Previous bottled inventory Texas Sparkling Wine 100

Running taxable gallons
395

Incoming alcohol / exemption *	Invoice number *	Invoice date *
Incoming		09/01/2021

Alcohol Type *	Quantity *	Permit *
Select		

BACK **ADD RECORD**



Check that the information is correct.

Click the **Next** button.

☰ TABC - AIMS g2bpublic4@FISCHER ? 🗑

Submit Schedule2

Add View

EXPORT TO EXCEL

Invoice Date	Invoice Number	Permit	Quantity	Alcohol
09/01/2021	12531	12295	5.0000	OOSSW

5 Items per page

NEXT

11. Submit Schedule 3.

☰ TABC - AIMS ? 🗑

Submit Schedule3

Add View

* Required

Previous bottled inventory Out of state High Wine

Previous bottled inventory Out of state Low Wine

Previous bottled inventory Out of state Sparkling Wine

Previous bottled inventory Texas High Wine

Previous bottled inventory Texas Low Wine

Previous bottled inventory Texas Sparkling Wine

📦 Running taxable gallons

Transaction type *
Bulk

Invoice number *
[input field]

Invoice date *
09/01/2021

Quantity *
[input field]

Permit *
[input field]

BACK **ADD RECORD**

Select **Transaction Type** from the dropdown list. Select the only option: Bulk.

Enter **Invoice Number**.

Enter **Invoice Date**.

Enter **Quantity**. Gallon amounts cannot exceed four (4) decimal places to the right. You must enter units in decimals and not fractions.

Correct	Incorrect
101.3333	101 1/3

Enter **Permit**. TABC permit number of supplying permittees. Use the new AIMS license or permit number and enter only numbers with no leading letters.

Need help looking up a new AIMS license number? There are three ways to find it:

- [AIMS License Search](#)
- [TABC Licenses lookup table](#)
- [Public Inquiry](#)

Click the **Add Record** button when complete. Complete the form for each invoice.



Submit Schedule3

Add View
* Required

Previous bottled inventory Out of state High Wine
50

Previous bottled inventory Texas High Wine
50

Running taxable gallons
480

Previous bottled inventory Out of state Low Wine
100

Previous bottled inventory Texas Low Wine
100

Previous bottled inventory Out of state Sparkling Wine
100

Previous bottled inventory Texas Sparkling Wine
100

Transaction type * Invoice number * Invoice date *

Bulk
5988745
09/01/2021

Quantity * Permit *

15
963333

BACK
ADD RECORD



Once all invoices have been entered, click **View**.

TABC - AIMS g2bpublic4@FISCHER

Submit Schedule3

Add **View**

* Required

# Previous bottled inventory Out of state High Wine 50	# Previous bottled inventory Out of state Low Wine 100	# Previous bottled inventory Out of state Sparkling Wine 100
# Previous bottled inventory Texas High Wine 50	# Previous bottled inventory Texas Low Wine 100	# Previous bottled inventory Texas Sparkling Wine 100

Running taxable gallons
480

Transaction type * Invoice number * Invoice date *

Select [] [] 09/01/2021 []

Quantity * Permit *

BACK ADD RECORD

Check that the information is correct.

Click the **Next** button.

TABC - AIMS g2bpublic4@FISCHER

Submit Schedule3

Add **View**

EXPORT TO EXCEL

Invoice date	Invoice nu...	Permit	Quantity	Transaction	Alcohol
09/01/2021	5988745	963333	15.0000	Bulk	

5 items per page

NEXT

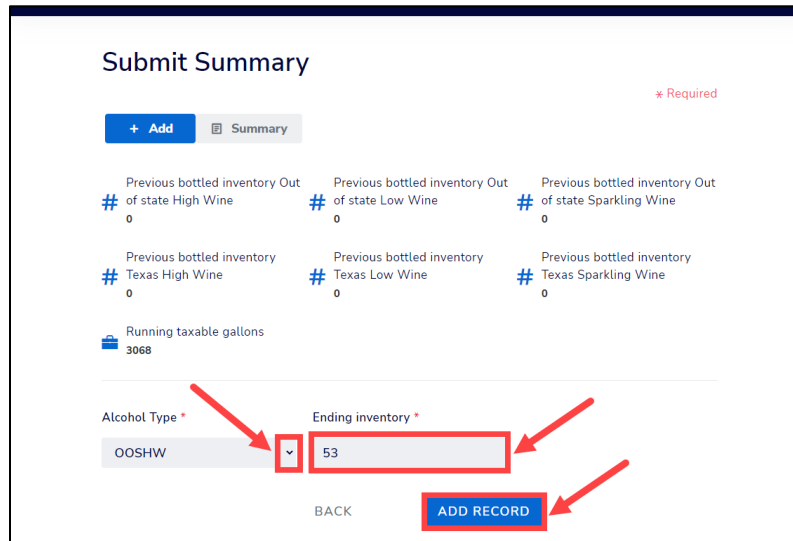
12. Submit Summary.

Select the **Alcohol Type** from the dropdown list.

Enter **Ending Inventory**.

Click **Add Record**.

Repeat this step for each alcohol type you sell.



Submit Summary * Required

[+ Add](#) [Summary](#)

Previous bottled inventory Out of state High Wine # 0

Previous bottled inventory Out of state Low Wine # 0

Previous bottled inventory Out of state Sparkling Wine # 0

Previous bottled inventory Texas High Wine # 0

Previous bottled inventory Texas Low Wine # 0

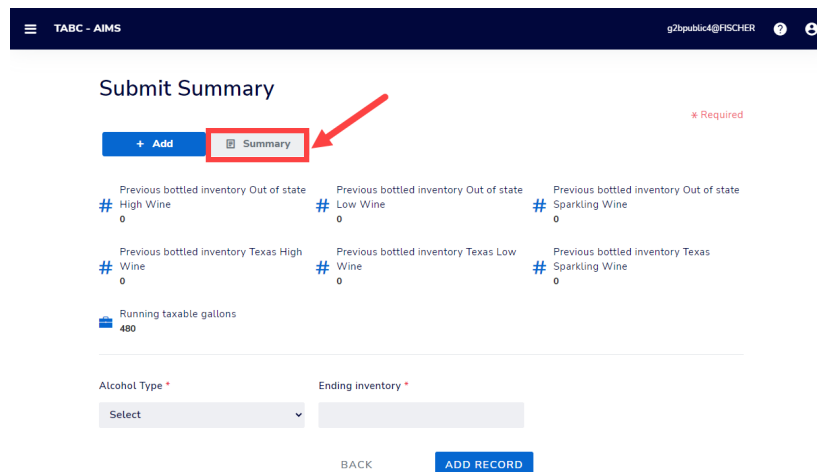
Previous bottled inventory Texas Sparkling Wine # 0

Running taxable gallons 3068

Alcohol Type * Ending inventory *

[BACK](#) [ADD RECORD](#)

13. When complete, click **Summary**.



TABC - AIMS g2bpublic4@FSCHER

Submit Summary * Required

[+ Add](#) [Summary](#)

Previous bottled inventory Out of state High Wine # 0

Previous bottled inventory Out of state Low Wine # 0

Previous bottled inventory Out of state Sparkling Wine # 0

Previous bottled inventory Texas High Wine # 0

Previous bottled inventory Texas Low Wine # 0

Previous bottled inventory Texas Sparkling Wine # 0

Running taxable gallons 480

Alcohol Type * Ending inventory *

[BACK](#) [ADD RECORD](#)



14. Check that the information is correct. Click the **Next** button.

TABC - AIMS g2bpublic4@FISCHER

Submit Summary

* Required

+ Add Summary

EXPORT TO EXCEL

Alcohol	Ending inventory
OOSHW	75.0000

NEXT

15. Review the Attestation and click the **Submit** button.

Attestation

By submitting this report, you are representing to the Commission that you are legally authorized to do so on behalf of the entity/business listed as the permittee. Furthermore, you are affirming that all the information and facts stated in the report, or in any written instrument relating to or supplementing the report, are true, correct, and not misleading. A false or misleading statement may result in cancellation or suspension of the license or permit.

BACK SUBMIT

16. The payment screen will appear with the charges. Review the charges and scroll down.

If you submit payment through **TEXNET**, view the [How To Submit a TEXNET Payment User Guide](#).

Choose Payment Type from the dropdown list. Select the **checkbox** to agree to the attestation. Click the **Pay Now** button to be taken to Texas.gov for payment.

Texas Low Wine (TXLW) 0.204 \$1.02

Grand Total:	\$148.67
Agency Fee:	\$148.67
2% Discount:	\$0.00
Credit:	\$0.00
Total Costs*:	\$148.67

Choose Payment Type *

Select

*This service is provided by Texas.gov, the official website of Texas. The price of this service includes funds that support the ongoing operations and enhancements of Texas.gov, which is provided by a third party in partnership with the State.

By selecting this checkbox, I swear that I have voluntarily executed this report.

BACK PAY NOW