



### MANUAL REPORTING OF NOTICE OF DEFAULT

#### Winery, Wholesaler, Local Distributor Authorized to Sell to Retailer, Mixed Beverage, or Private Club Permit Holder

DATE: \_\_\_\_\_ PERMIT NUMBER: \_\_\_\_\_

TRADENAME: \_\_\_\_\_

OWNER / ENTITY: \_\_\_\_\_

LOCATION ADDRESS: \_\_\_\_\_

PLEASE (X) THE DESIGNATED DELIVERY PERIOD: Month: \_\_\_\_\_  1-15 OR  16-31

AMOUNT UNPAID: \_\_\_\_\_

**NOTICE TO RETAILER, MIXED BEVERAGE OR PRIVATE CLUB PERMIT HOLDER** Pursuant to Section 102.32 of the Texas Alcoholic Beverage Code and Rule No. 45.121, notice is hereby given that you are in default for the payment of the purchase of liquor (distilled spirits and/or wine). A Private Club or Mixed Beverage permit holder who is in default for the payment of liquor (distilled spirits and/or wine) may not purchase liquor (distilled spirits and/or wine) products as defined in Section 1.04(5) of the Alcoholic Beverage Code from any authorized Seller of those products until payment in full has been made to the supplier(s).

Name of Winery, Wholesaler, or Local Distributor Permit Holder	Permit Number
Street Address	
City	Zip Code
Representative's Signature	Title

**This Notice of Payment must be faxed or mailed to the appropriate Regional Audit Office Listed Below:**

- Region 1 – 3131 Bell Street, Ste. 106, AMARILLO, Texas 79106 – Fax (806) 353-1287
- Region 2 – 2225 East Randol Mill, Ste. 200, ARLINGTON, Texas 76011 – Fax (817) 607-2492
- Region 3 – 427 West 20th Street, Ste. 600, HOUSTON, Texas 77008 – Fax (713) 426-7979
- Region 4 – 5806 Mesa Drive, AUSTIN, Texas 78731 – Fax
- Region 5 – 4203 Woodcock Drive, Ste. 120, SAN ANTONIO, Texas 78228 – Fax (210) 731-1759

**NOTE: Copy of Notice must be received by the Regional Office as least two business days prior to the scheduled Delinquent List Publication Date.**